



Cocktail Server

For more than 131 years and four generations, J.C. Newman Cigar Co. has handcrafted the world's finest cigars in the heart of Tampa's historic Ybor City. Our factory, El Reloj, is the last operating hand-rolled cigar factory in the United States—a living landmark where more than 25,000 guests from around the world visit each year to experience Tampa's cigar heritage.

In late 2026, we will open three new hospitality experiences inside a beautifully restored 1910 building across the street from El Reloj: **Elaine's**, a classic American restaurant with continental and local influences serving breakfast, lunch, and dinner; **Stanford's Cigar Club**, a premium cigar lounge built around an exclusive barrel-aged spirits and reserve red wine program; and **The Inn at El Reloj**, eleven beautifully appointed guest rooms upstairs from Elaine's. Together with our private events programming on both sides of the street, they form the El Reloj District, a hospitality destination unlike anything else in Tampa.

We are seeking a Cocktail Server to join our hospitality team and provide exceptional service within our growing hospitality destination. This is an exciting opportunity to be part of a team focused on creating memorable guest experiences and delivering warm, knowledgeable service in one of Tampa's most significant historic properties.

Why You Will Love This Role

- Be part of a growing hospitality team creating one of Tampa's most unique dining and hospitality experiences
- Join a 131-year, four-generation family business that values craftsmanship, heritage, and doing things the right way
- Work in a dynamic hospitality environment with opportunities to interact with guests and create memorable experiences
- Be part of the El Reloj District in one of Tampa's most iconic and storied neighborhoods

Who You Are

You are customer-centric, friendly, and outgoing, with a passion for hospitality and exceptional guest service. You thrive in a fast-paced environment, maintain attention to detail, and work well as part of a team. You are knowledgeable about beverages and enjoy engaging with guests to provide recommendations and create a welcoming experience.

You bring:

- Strong guest service skills with a friendly and outgoing personality; customer-centric
- Knowledge of cocktails, spirits, wine, and flavor profiles to pair w/ cigars
- Knowledge of POS systems and basic food safety and health regulations
- Excellent communication and interpersonal abilities



- Ability to work efficiently in a fast-paced environment while maintaining attention to detail
- Capacity to multitask and prioritize tasks effectively
- Positive attitude and a team-oriented mindset
- Food Handler Card preferred

What You Will Do

As a Cocktail Server, you will provide exceptional service by greeting guests, taking orders, and delivering beverages in a timely and friendly manner. You will work closely with bartenders and other team members to ensure smooth service and uphold quality standards while creating a welcoming and memorable guest experience.

You will:

- Provide exceptional service by greeting guests, taking orders, and delivering beverages in a timely and friendly manner
- Utilize knowledge of cocktails, spirits, and wine to make recommendations to guests
- Prepare and serve a variety of cocktails, mocktails, and other beverages according to standard recipes and guest preferences
- Maintain cleanliness and organization of the bar area, including glassware, utensils, and workspace
- Monitor and manage inventory levels, ensuring sufficient stock of beverages, garnishes, and supplies
- Process payments accurately, handle cash and credit card transactions, and reconcile sales at the end of each shift
- Collaborate with bartenders and other team members to ensure smooth service and uphold quality standards
- Engage with guests to provide information about the lounge, menu offerings, and special promotions
- Upsell additional menu items and encourage guests to participate in loyalty programs or special events
- Adhere to all safety and sanitation guidelines, including proper handling of alcohol and adherence to responsible beverage service practices; follow all company policies, procedures, and health and safety guidelines

Physical Requirements & Work Environment

- Ability to stand, walk, and carry trays for extended periods up/downstairs and outdoors
- Lift and carry items weighing up to 25 pounds
- Ability to work in a high-demand and fast-paced work environment
- Exposure to outdoor conditions and varying temperatures



- Full-time position with flexibility to work mornings, evenings, weekends, and holidays based on business needs

Ready to Join Us?

If you're passionate about hospitality, take pride in creating exceptional guest experiences, and are excited to be part of a growing team, we'd love to hear from you. Please submit your resume and a brief note sharing your experience and why you're interested in joining the J.C. Newman team to hr@jcnewman.com or apply online at www.jcnewman.com/careers.

J.C. Newman Hospitality Co. is proud to be an Equal Opportunity Employer. We are a drug-free workplace and conduct pre-employment drug screening.